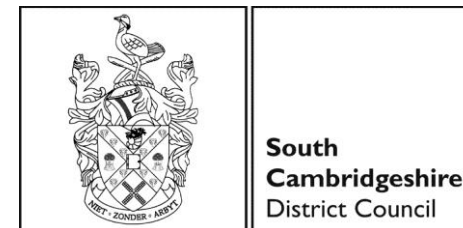


SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

FORWARD PLAN

FROM 1 SEPTEMBER 2006



The Decision Makers

The members of the Council's executive are:

Leader of the Council

Councillor Dr David Bard

Portfolio Holders

Community Development

Councillor Mrs Vicky Ford

Conservation, Sustainability and Community Planning

Councillor James Hockney

Environmental Health

Councillor Ray Manning

Housing

Councillor Mrs Deborah Roberts

Planning and Economic Development

Councillor Mrs Daphne Spink (Deputy Leader of the Council)

Resources, Staffing, Information and Customer Services

Councillor Simon Edwards

Where a decision is recorded as to be made by the Cabinet, its membership includes all of the above. Decisions will be made collectively by those members of the Cabinet present at the relevant meeting.

Where a decision is recorded as to be made by an individual councillor, the decision will be made in their capacity as the relevant Portfolio Holder.

Where a decision is recorded as to be made by an officer, the name and title of that person will be stated.

Where a decision is recorded as to be made by Council, the decision will be made collectively by those present of all 57 councillors, sitting as the full Council.

Key Decisions expected to be made during the four months from 1 September 2006

Issue/Key Decision	Decision Maker	Timetable	Consultations	How to Make Representations	Documents submitted to the Decision Maker
Histon: Future of Public Car Park, High Street	Cabinet	14 September 2006	Housing Portfolio Holder Histon Parish Council	Contact Jenny Clark, Lands Officer 01954 713336	Update on Histon & Sawston Car Parks, 13/04/2006 Cabinet Report with recommendation from the Housing Portfolio Holder, 08/06/2006 Cabinet
Sawston: 57/59 High Street, Disposal of Council Property to Kelsey Housing Association Ltd	Cabinet	14 September 2006	<ul style="list-style-type: none"> • Local Members for Sawston: Councillors Dr DR Bard, Mrs SA Hatton and SS Ziaian-Gillan • Sawston Parish Council • Shire Homes • Housing Portfolio Holder 	Contact Jenny Clark, Lands Officer	Report to Housing Portfolio Holder Report to Cabinet with recommendations from the Housing Portfolio Holder
Sub-Regional Choice-Based Lettings	Cabinet	14 September 2006	Other District housing authorities in	Contact Susan Carter,	Sub-Regional Choice-Based Lettings

Scheme: Pre-Consultation Draft Lettings Policy			Cambridge Sub-Region RSLs in the Cambridge Sub-Region Residents/tenants Relevant Statutory and voluntary sector agencies Housing Portfolio Holder	Housing Advice and Options Manager 01954 713044	Scheme Housing Choice Based Lettings, 13/04/2006 Cabinet Report and Draft Lettings Policy, 14/09/2006 Cabinet
'State of the Nation' Report	Cabinet	14 September 2006		Contact Greg Harlock, Chief Executive 01954 713011	Report
Neighbourhood Policing	Cabinet	14 September 2006	Police Authority	Contact Simon McIntosh, Head of Community Services 01954 713350	Neighbourhood Policing - Report (Cabinet 8 December 2005) Neighbourhood Policing - Appendix (Cabinet 8 December 2005) Neighbourhood Policing - Presentation by Cambridgeshire Constabulary (Cabinet 8 December

					2005) Report (Cabinet 14 September 2006)
Treasury Management	Cabinet	14 September 2006		Contact Adrian Burns, Chief Accountant 01954 713072	Report (for information only)
Disposal of Land to Papworth Trust: Nether Grove, Longstanton and Queens Close, Over	Cabinet	14 September 2006	Local consultation on the individual proposals for affordable housing as part of the planning application process. In most cases there has also been local consultation as part of the development of the proposals. Housing Services have been consulted on and support each of the proposals for these sites. Where proposals directly affect existing residents they have also been consulted as part of the development of proposals, e.g.,	Contact Denise Lewis, Head of Housing Strategic Services 01954 713351	Papworth - Disposal of Land to the Trust, 08/06/2006 Cabinet Papworth - Disposal of Land to the Trust - Appendix A - Nether Grove, Longstanton, 08/06/2006 Cabinet Papworth - Disposal of Land to the Trust - Appendix C - Queens Close, Over, 08/06/2006 Cabinet

			Queens Close, Over.		
Private Sector Housing Renewal Strategy	Environmental Health Portfolio Holder Cabinet	09 February 2006 14 September 2006	Environmental Health Portfolio Holder During February and March 2006 consultation took place with: <ul style="list-style-type: none"> • Housing associations and Registered Social Landlords • Voluntary Sector involved with housing and homelessness issues • Private landlords that the Council is aware of • Tenants of private landlords • South Cambridgeshire Primary Care Trust • GO East • CAB and other advice agencies • MP's • Kevin Reynolds (Strategic Lead on Community Living, SCDC Sheltered Housing) 	Contact Dale Robinson, Chief Environmental Health Officer 01954 713229 or Rosemary Simpson, Environmental Health Officer (Food Control & Health & Safety) 08450 450 063	Report and Strategy Private Sector Housing Renewal Strategy - Consultation Draft

2006/07 First Quarter Corporate Milestone Report	Cabinet	14 September 2006		Contact Ian Salter, Performance Improvement Officer 01954 713018	Report
2006/07 First Quarter Corporate Performance Indicator (PI) Report	Cabinet	14 September 2006		Contact Ian Salter, Performance Improvement Officer 01954 713018	Report
Whistleblowing Policy	Standards Committee Cabinet	09 August 2006 14 September 2006	Standards Committee UNISON GMB	Contact Susan Gardner Craig, Human Resources Manager 01954 713285, John Garnham, Finance Project Officer 01954 713101, Fiona McMillan, Assistant Solicitor 01954 713027	Whistleblowing Policy - Report, 09/08/2006 Standards Committee Draft Whistleblowing Policy, 09/08/2006 Standards Committee
Administration of the Low Cost Home Ownership Register	Cabinet	14 September 2006	Housing Services and Housing Options Teams Local Authority Partners in	Contact Denise Lewis, Head of Housing Strategic Services 01954 713351	Report

			Cambridge Sub-Region Homebuy Agent		
Criminal Records Bureau (CRB) Checks for Councillors	Cabinet	14 September 2006	Senior Management Team	Contact Patrick Adams, Senior Democratic Services Officer 01954 713408 or Susan Gardner Craig, Human Resources Manager 01954 713285	CRB Checks, 20/07/2006 Scrutiny and Overview Committee County Council Report on Checks appendix a, 20/07/2006 Scrutiny and Overview Committee Report and Scheme
Information & Communications Technology (ICT) Strategy 2006-2009	Cabinet Council	14 September 2006 28 September 2006		Contact Steve Rayment, Assistant Director of Finance and Resources (ICT) 01954 713010	ICT Strategy 2006-2009
Workforce Plan	Cabinet Council	14 September 2006 28 September 2006		Contact Susan Gardner Craig, Human Resources Manager 01954 713285	Workforce Plan, Cabinet 9 June 2005 Report, Cabinet 14 September 2006

<p>Milton Country Park - Improving Facilities / Future Management</p>	<p>Cabinet Council</p>	<p>14 September 2006 28 September 2006</p>	<ul style="list-style-type: none"> • Milton Country Park Advisory Group • Friends of Milton Country Park • Milton Parish Council • Agencies interested in managing the park 	<p>Contact Simon McIntosh, Head of Community Services 01954 713350</p>	<p>Milton Country Park - Improving Facilities - Report, 09/02/2006 Cabinet</p> <p>Milton Country Park - Appendix 1, 09/02/2006 Cabinet</p> <p>Milton Country Park - Appendix 2, 09/02/2006 Cabinet</p> <p>Milton Country Park - Future Management - Report, 08/06/2006 Cabinet</p> <p>Milton Country Park - Future Management - Appendix 1, 08/06/2006 Cabinet</p> <p>Milton Country Park - Future Management - Appendix 2 - Confidential, 08/06/2006 Cabinet</p>
<p>Increase in Charges to Hostel Residents</p>	<p>Cabinet Council</p>	<p>14 September 2006 28 September 2006</p>		<p>Contact Steve Hampson, Executive Director 01954 713021</p>	<p>Report</p>

<p>Adoption of Schedule 3 of the Local Government (Miscellaneous Provisions) Act 1982 - Sex Establishments</p>	<p>Cabinet Council</p>	<p>14 September 2006 28 September 2006</p>	<p>Licensing Committee Environmental Health Portfolio Holder</p>	<p>Contact Myles Bebbington, Licensing Officer 08450 450 063</p>	<p>Sex Establishment Adoption - Report, 10/08/2006 Licensing Committee</p> <p>Sex Establishment Adoption - Appendix, 10/08/2006 Licensing Committee</p> <p>Report with recommendation from the Environmental Health Portfolio Holder</p>
<p>Move to Four-Yearly District Council Elections</p>	<p>Council</p>	<p>27 October 2005</p>	<p>Public consultation undertaken via South Cambs Magazine Spring 2006 Edition and on the Council's website, with a deadline for responses of 28 April 2006.</p> <p>Members of the public could respond via:</p> <ul style="list-style-type: none"> • the on-line form on the Council's website; • by e-mail to consultation@scam 	<p>Contact Tim Wetherfield, Head of Policy and Communication 01954 713200</p>	<p>Proposed Move to Four Yearly All Out District Council Elections</p> <p>Have your say on local elections (South Cambs Magazine, Spring 2006 Edition)</p>

			bs.gov.uk ; <ul style="list-style-type: none"> • by telephone to 08450 455213; or • in writing to Electoral Services, South Cambridgeshire District Council, FREEPOST (CB860), Cambridge CB3 6BR. 		
Gypsy and Traveller Development Plan Document (GTDPD)	Council	28 September 2006	Senior Officers GTDPD Member Reference Group Public Consultation (after Council agreement on 28 September 2006)	Contact Traveller Project - Strategic Officer Group on Traveller Issues	<p>Gypsy & Travellers Development Plan - Report, 08/06/2006 Cabinet</p> <p>Gypsy & Travellers Development Plan - Appendix, 08/06/2006 Cabinet</p> <p>Report and Plan, 28/09/2006 Council</p>
Local Area Agreements including Quarterly Report	Cabinet	12 October 2006		Contact Simon McIntosh, Head of Community Services 01954 713350, or Paul Swift, Policy and Performance Review	<p>Local Area Agreements - Report, 10/11/2005 Cabinet</p> <p>Local Area Agreement - January 2006 Submission</p>

				Manager, 01954	Local Area Agreements - Report, 08/06/2006 Cabinet Local Area Agreements - Final, 08/06/2006 Cabinet Progress Towards Stretch Targets - Report, 12/10/2006 Cabinet
Media Guidelines and Publicity Protocol	Resources, Staffing, Information and Customer Services Portfolio Holder	October 2006		Contact Tim Wetherfield, Head of Policy and Communication 01954 713200	Report to Resources, Staffing, Information and Customer Services Portfolio Holder
Cleaner Neighbourhoods and Environment Act - Adoption of Dog Control Powers	Environmental Health Portfolio Holder	October 2006		Contact Paul Quigley, Environmental Services Manager 08450 450 063	Report to Environmental Health Portfolio Holder
Airey Development Programme - Update	Cabinet	12 October 2006	Residents Parish Councils Local Members Housing Portfolio	Contact Denise Lewis, Head of Housing Strategic Services 01954	Report

			Holder	713008 or Steve Annetts, Housing Asset and Investment Manager 01954 713351	
Quarterly Monitoring Report including Budgetary Control and Prudential Indicators	Cabinet	12 October 2006		Contact Graham Smith, Best Value and Management Accountant 01954 713126	Report - for information only
Review of the Medium Term Financial Strategy	Cabinet Council	12 October 2006 26 October 2006		Contact Adrian Burns, Chief Accountant 01954 713072 or Paul Swift, Policy and Performance Review Manager 01954 713017	Report
FULBOURN: Windmill Estate Redevelopment Proposals	Cabinet Council	12 October 2006 26 October 2006	<ul style="list-style-type: none"> • Consultations with residents and other stakeholders carried out 2003/4. • Consultations in 2006 with Local Members, Housing Portfolio Holder, Leader of the 	Contact Denise Lewis, Head of Housing Strategic Services 01954 713351	Windmill Estate (Cabinet 12 May 2005) Windmill Estate - Appendix 1 (Cabinet 12 May 2005) Windmill Estate -

			<p>Council</p> <ul style="list-style-type: none"> • Windmill Estate Project Steering Group 		<p>Appendix 2 (Cabinet 12 May 2005)</p> <p>Windmill Estate - Appendix 3 (Cabinet 12 May 2005)</p> <p>Windmill Estate - Community Strategy (Cabinet 12 May 2005)</p> <p>Windmill Estate (Council 26 May 2005)</p> <p>Recommendation from Windmill Estate Steering Group (Cabinet 14 September 2006 & Council 28 September 2006)</p>
Licensing (Gambling) Policy	<p>Licensing Committee</p> <p>Environmental Health Portfolio Holder</p> <p>Cabinet</p> <p>Council</p>	<p>16 October 2006</p> <p>16 October 2006</p> <p>09 November 2006</p> <p>23 November 2006</p>	<p>Various statutory and other groups</p> <p>Public consultation on draft policy via the Council's website, ending 29 September 2006</p>	<p>Contact Myles Bebbington, Licensing Officer 08450 450 500</p>	<p>Gambling Act Policy (Draft) - Report, 26/06/2006 Licensing Committee</p> <p>Draft Policy (Licensing Committee, Environmental Health Portfolio Holder</p>

					<p>Meetings, June and October 2006)</p> <p>Final Policy (Cabinet and Council, November 2006)</p>
<p>Procedure for Local Investigation of Referred Complaints</p>	<p>Standards Committee</p> <p>Council</p>	<p>Before 31 October 2006</p> <p>Before 30 April 2007</p>		<p>Contact</p> <p>Fiona McMillan, Assistant Solicitor 01954 713027</p>	<p>Procedure for Local Investigation of Referred Complaints, 09/08/2006 Standards Committee</p> <p>Procedure for Local Investigation of Referred Complaints - Comments from Michael Farrar (circulated at the meeting), 09/08/2006 Standards Committee</p> <p>Procedure for Local Investigation of Referred Complaints - Comments from Cllr A Riley (circulated at the meeting), 09/08/2006 Standards Committee</p>
<p>Procedure for Local Standards Hearings</p>	<p>Standards Committee</p>	<p>Before 31 October 2006</p>		<p>Contact</p> <p>Fiona McMillan,</p>	<p>Procedure for Local Standards Hearings,</p>

	Council	Before 30 April 2007		Assistant Solicitor 01954 713027	09/08/2006 Standards Committee Procedure for Local Standards Hearings - Comments from Michael Farrar (circulated at the meeting), 09/08/2006 Standards Committee Procedure for Local Standards Hearings - Comments from Cllr A Riley (circulated at the meeting), 09/08/2006 Standards Committee
Payment of Parish Precepts	Resources, Staffing, Information and Customer Services Portfolio Holder	November 2006		Contact Sally Smart, Principal Accountant Financial & Systems 01954 713076	Report to Resources, Staffing, Information & Customer Services Portfolio Holder
Agreement of List of Rural Settlements for Business Rates Purposes	Resources, Staffing, Information and Customer Services Portfolio Holder	November 2006		Contact Lee Phanco, Assistant Director of Finance and Resources (Revenues) 01954 713110	Report to Portfolio Holder

<p>Combined Community and Cultural Strategy</p> <p>Replaces Arts Strategy, Sports Strategy and Community Development Strategy.</p>	Cabinet	09 November 2006		Contact Simon McIntosh, Head of Community Services 01954 713350	Report and Strategy
Dog Control Service - Future Options	Cabinet	09 November 2006		Contact Paul Quigley, Environmental Services Manager 08450 450 063 or Dale Robinson, Chief Environmental Health Officer 01954 713229	Report
Community Strategy 2007-2010	Cabinet	09 November 2006	<ul style="list-style-type: none"> • Public Consultations • Postal Survey • Workshops with neighbourhoods • Councillor workshops 	Contact Paul Swift, Policy and Performance Review Manager 01954 713017	<p>Community Strategy 2007-2010</p> <p>Results of Quality of Life Survey - June 06, 13/06/2006 South Cambridgeshire Local Strategic Partnership Board & 14/09/2006 Cabinet</p>

Local Management Organisation for Northstowe	Cabinet	09 November 2006 or 14 December 2006		Contact Jane Thompson, Cultural Services Manager 01954 713348	Report
Disability Equality Scheme	Cabinet Council	09 November 2006 23 November 2006		Contact Tim Wetherfield, Head of Policy and Communication 01954 713200	Report and Scheme
Charges Relating to Casual Parish Elections	Resources, Staffing, Information and Customer Services Portfolio Holder	Before 31 December 2006	None	Contact Laura Lock, Electoral Services Manager 01954 713287	Briefing note regarding Charges for Parish Council Casual Elections
Setting of Council Tax Base	Chief Finance Officer	December 2006		Contact Greg Harlock, Chief Executive 01954 713011	None.
Discretionary Rate Relief	Cabinet	14 December 2006		Contact Lee Phanco, Assistant Director of Finance and Resources (Revenues) 01954 713110	Policy for the Award of Discretionary Relief from Non-Domestic Rates other than for Charitable Organisations (Cabinet 14 December 2006)

Capital and Revenue Estimates for Staffing and Central Overhead Accounts	Cabinet	14 December 2006		Contact Peter Harris, Principal Accountant (General Fund and Costing) 01954 713073	Report
Single Status Agreement	Cabinet	Not before 31st December 2006	UNISON GMB	Contact Jill Mellors, Human Resources Officer 01954 713299	Report and Agreement
	Council	Not before 31st December 2006			
Housing Stock Options	Cabinet	11 January 2006 or 08 February 2006	<ul style="list-style-type: none"> Initial tenant road shows September 2004 Working Group with tenant representatives 	Contact Steve Hampson, Executive Director 01954 713021	Housing Options - Report Housing Options - Appendix A Housing Options - Appendix B Housing Options - Appendix C Housing Options - Appendix D Housing Options - Addendum 3

